

NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

INDEPENDENT REMUNERATION PANEL

REPORT TO

Council

17 November 2021

Recommendations of the Independent Remuneration Panel

Appendix F
Special Responsibility Allowance Questionnaire

Answering only in your role as () and so discounting time spent on any duties not associated with that role, please answer the following questions:-

*please specify whether answers are daily/weekly/monthly/annually

- 1) What is your motivation for undertaking this role?
- 2) How long have you undertaken this role?
- 3) How often do you have to attend meetings in connection with this role?
- 4) At what time of day are these meetings usually held?
- 5) Including travel time, how long are you usually away from home for each meeting?
- 6) How much time do you usually spend preparing for meetings/reading papers?
- 7) Do you have to attend any special training to discharge this role and, if so, how much time does this take?
- 8) Do you have to attend any external conferences in connection with this role and, if so, how much time does this take?
- 9) Do you feel that the Special Responsibility Allowance for this role is too much, not enough or just right? And why do you feel that way?